

3.1.4 Anti-Virus Software Policy

POLICY:

Passive anti-virus detection and removal applications will be installed and activated on all desktops, workstations and laptops/notebooks which are either physically or remotely connected to the Gordon College network. Individual users are responsible for ensuring their personal desktops, workstations, and laptops/notebooks are protected by a personally-owned, licensed copy of anti-virus detection and removal application before the device is connected either physically or remotely to the College network.

Rationale:

The rising frequency of security incidents involving network-attached devices significantly increases the probability of major disruptions to the internal computer systems of the College. Statistics indicate that a very large percentage of potentially damaging incidents can be avoided by the use of existing anti-virus detection and elimination procedures. Establishing policy centrally and issuing standards and utilities from a central authority allows for rapid incident response and continuous update of protection methods.

Compliance:

Chairs and Vice Presidents are responsible for monitoring compliance by their respective users with this policy and associated standards by: (1) directing users of Windows or Macintosh computers in their respective departments that are provided by the College and connected to the College network to notify Computer Services when an attempted or suspected virus infection has occurred; and (2) directing reviews of, and action on, reports on compliance with this policy that are generated by Computer Services. Individual users are responsible for ensuring compliance with this policy and its associated standards for personal machines connected to the College network.

Anti-Virus Software:

The College provides a site-wide license for Computer Associates eTrust Antivirus for use on all college-owned machines. Installation will be performed by Computer Services personnel and will be configured for automatic scanning and automatic updates. Users who know of or expect interference between the anti-virus software and another application running on their desktops, workstations, or laptops/notebooks must contact Computer Services to evaluate and agree upon work-arounds.