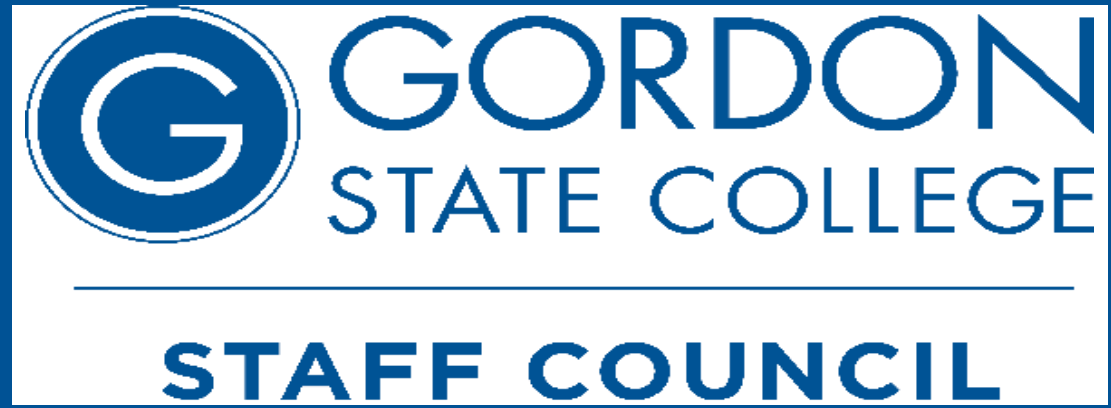


Have you voted yet?





June 25, 2025

Agenda

- Call to Order
- Approval of April Meeting Minutes
- New Business
 - VOTING DAY!
 - President's Office
 - Enrollment & Marketing
 - HR
 - Advancement
 - Finance & Admin
 - Academic Affairs
- Treasurer's Report
- "Tell Me Something Good"
- Announcements
 - General reminders

President's Office

Enrollment Services & Marketing

Human Resources

Welcome New Highlanders

- **Michelle Green**, *Accountant*
- **Dr. Sonya Gaither**, *Dean of Library for Clayton State and Gordon State College*
- **Theresa Harvard-Johnson**, *Continuing Education Program Manager*
- **David Whitfield**, *Skilled Trades Technician*



Farewells

- **Jontavious Banks** (Facilities)
- **Haley Forrest** (Registrar)
- **Cynthia Jacobs** (Admissions)
- **Melissa Johnson** (Enrollment Services and Marketing)
- **Heidi Pinney** (Financial Aid)
- **Timothy Trusty** (Facilities)
- **James Watts** (Public Safety)
- **Elizabeth Williams** (Admissions)
- **Jacqueline Williams** (Admissions)



Performance Evaluations

July 1, 2024 - June 30, 2025

Actions	Responsible Party	Due Date
Define Criteria - Enter Goals and job duties in the system	Manager	June 13, 2025
Complete Self Evaluation	Employee	June 20, 2025
Review Self Evaluation	Manager	June 20, 2025
Complete Evaluation -Enter ratings and comments for all sections	Manager	June 27, 2025
One Up Approvals (if applicable)	One Level Up Manager	July 7, 2025
Review Evaluation & Acknowledge	Employee	July 15, 2025
Finalize Evaluation	Manager	July 15, 2025

Professional Development

- **USG Great Basics**
 - Stay tuned!
- **USG Great Start**
 - July 30: Understanding the USG
- **GSC GOLD Series**
 - June 26: Thriving Later in Life
 - July 17: Setting Healthy Boundaries



Staff Recruiting

Visit the **Employment Opportunities** webpage at the bottom of our home page for the latest job postings.



CONTACT

Learn more about Gordon's uniquely supportive and encouraging education.



VISIT

See Gordon State up close by attending an Open House or taking a Campus Tour.



APPLY

Applying to Gordon is easy, and our admissions advisors are available to help.

The screenshot shows the footer of the Gordon State College website. On the left is the Gordon State College logo and the text 'A Unit of the University System of Georgia'. In the center, there are two columns of links. The first column includes 'Banner Web - Students', 'Banner Web - Faculty & Advisors', 'Pay Online', 'Log-in Station', 'Gordon Email', and 'Brightspace by D2L'. The second column includes 'Library', 'Departments', 'Campus Map', 'Contact GSC', 'Reset Password', and 'Request a Transcript'. To the right of these columns is a 'MORE INFORMATION' section with links to 'GSC Directory', 'Emergency Preparedness', 'COVID 19 Information', 'Title IX', 'Human Trafficking Notice', 'Consent Information', 'Employment Opportunities' (which is circled in yellow and pointed to by a yellow arrow), 'Ethics Hotline', and 'GSC Policies'. Further right is a 'GIVE TO GSC' button and a 'STAY CONNECTED' section with social media icons for Twitter, Facebook, YouTube, and Instagram.

#GSCHighlandersForward



GSC Volunteers

- **Supervisor must**

- Notify HR that they plan to utilize a volunteer.
- Provide a description of volunteer duties to HR.
- Complete their portion of the Volunteer Agreement Form.
- Renew this process annually for ongoing volunteers.

- **Volunteer must**

- Be at least 15, if under 18 needs parental consent
- Have adequate experience, qualifications, and training for the tasks that will be performed.
- Authorize and pass a background check.
- Complete and sign the Volunteer Agreement Form.
- Complete compliance training related to the position.

Exceptions to formal process:

Specific one-time activities that would be considered low-risk. Contact HR for more info.

#GSCHighlandersForward



GORDON
STATE COLLEGE

GSC Wellness News

- **Hiking Highlanders**

- Cumberland Island Camping Trip Dec 19-22.
- Limited spots.

- **Resources in the SARC**

- Summer is a great time to get comfortable with the equipment in the SARC!



GORDON
STATE COLLEGE

USG Wellness News

- **Financial Wellness**

- Buying a Home (July 8 @11:00)
- Tackle Debt & Understand Your Credit Score (July 17 @1:00)

- **KP Run, Walk, Roll**

- 5K to be held in Atlanta on September 25th
- USG Participants and one guest qualify for a special \$15 rate IF they register before August 19.



Stay in the Know. . .

- Highlander Highlights Newsletter
- Wellness Intranet Page
- Highlander Well-Being Facebook Group



GORDON
STATE COLLEGE

Advancement & Alumni Affairs

Academic Affairs

Treasurer's Report

Gordon Gives:
\$621 raised

Staff Development:
Remaining \$1639.76



“Tell me something good!”

Announcements

Interested in interest groups?

Suggestion form is LIVE on Staff Council page!

Staff Council page shows upcoming meetings—stay tuned for updates

