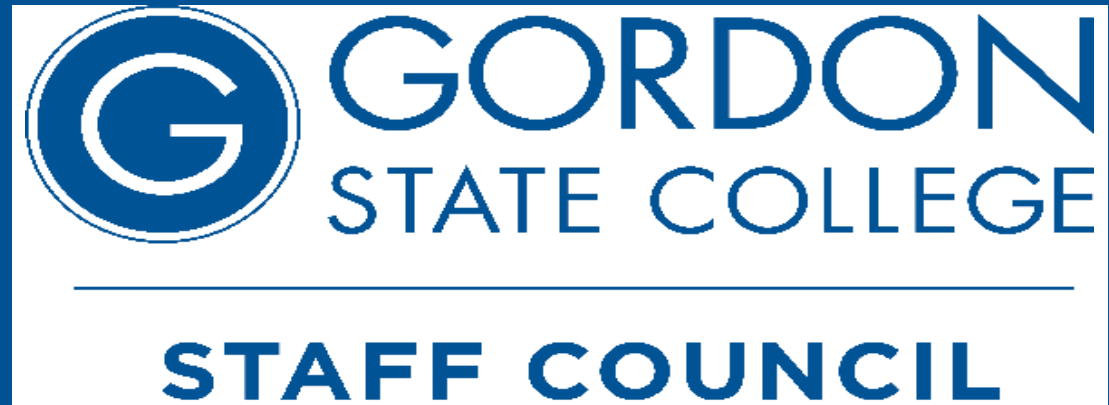




February 14, 2024

Agenda

- Call to Order
- Approval of November Meeting Minutes
- Treasurer's Report
 - Gordon Gives
 - Staff Development Fund
- New Business
 - Treasurer Needed!
 - Introducing: Staff Trivia Lunch
 - HR
 - Finance & Admin
 - Academic Affairs
 - President's Office
- “Tell Me Something Good”
- Announcements
 - Interested in interest groups?
 - Anon suggestion form update

Treasurer's Report

- **Gordon Gives**
 - Available \$600.00
- **Staff Development Fund**
 - Available: \$8602.71

Treasurer Needed!

Be on the lookout for an email from the Nomination Committee

Interested? Consider nominating yourself!



- *takes place during \$5 Friday
- *small room in Dining Hall
- *bragging rights all month long...



Human Resources



Welcome New Highlanders!!



Amanda Maynard,
Manager of Institutional Research & Effectiveness





Welcome New Highlanders!!

Lawren Mayo,
Student Affairs Coordinator





Welcome New Highlanders!!

Natalie Rischbieter,
Executive Director of Advancement





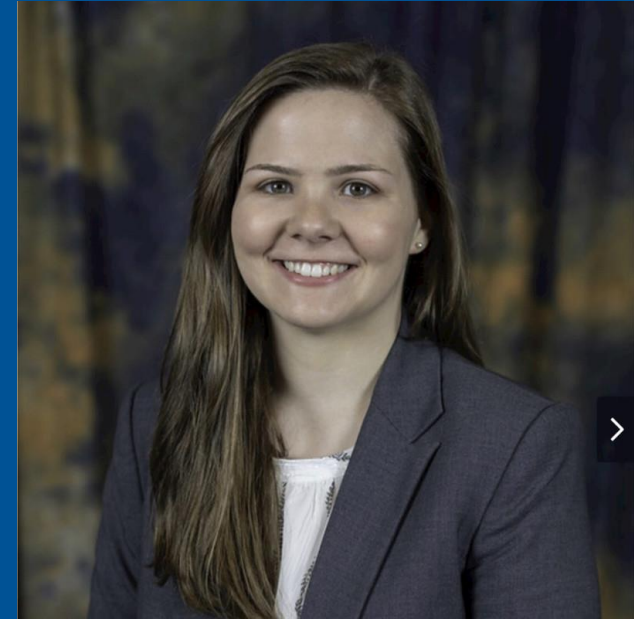
Welcome New Highlanders!!

Alvin Stephens,
Resident Director & Student Life Coordinator



With Special Guest Stars

Dr. Michael Pennington,
Interim Chief of Police
(on loan from UGA)



Rebecca Pinion, *Budgets*
(Shared with Ga Highlands)



New Roles

Michelle Lyons, *Sergeant (Public Safety)*

Sara Perry, *Accounts Receivable Coordinator*
(Bursar)

Cindy McCard, *Supervising Central Services*



Coming Soon!!



Tonya Johnson, *Executive Director of HR (3/1)*



Farewells



Dawn Byous, *Student Affairs*

Sue Gilpin, *Testing Center*

Kelly Griffin, *Budgets*

William Lupton, *Public Safety*

Joy Matthews, *Finance & Admin*

Gladys Presley, *Custodial*

Adalene Tamplin, *Custodial*

Leaving Soon:

Madelyn Brown, HR

Current Full Time Staff Positions

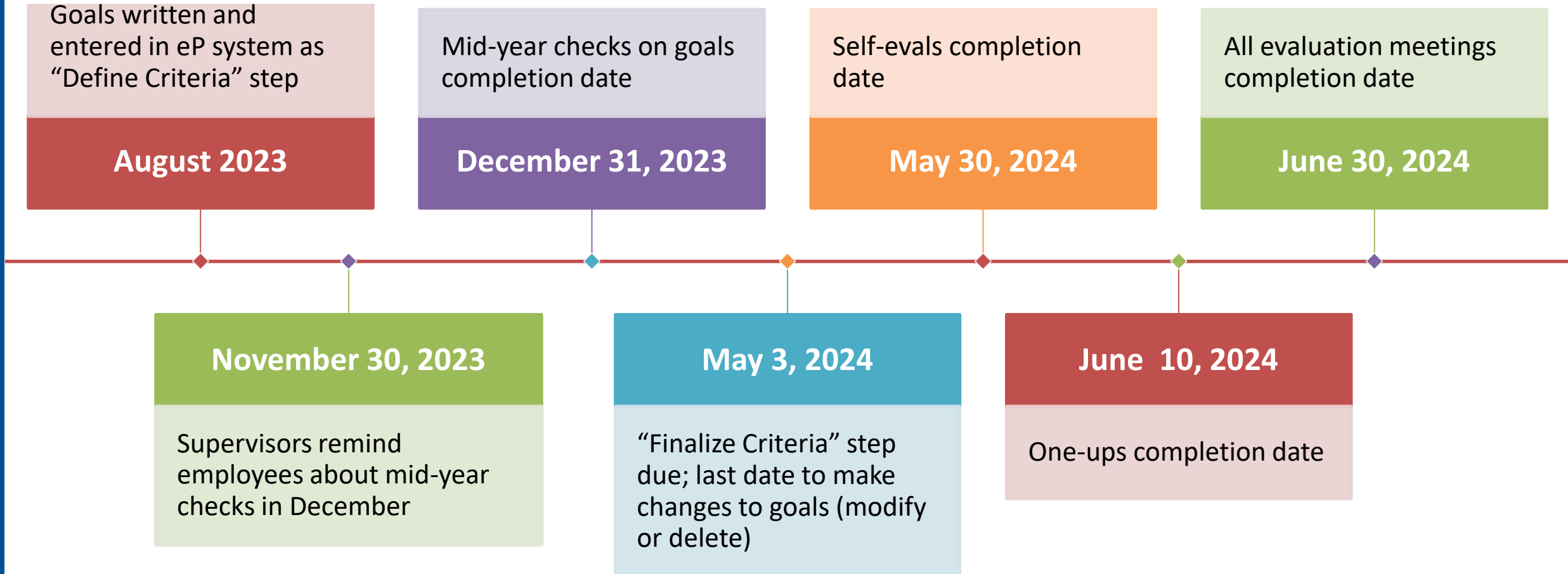
(Check our website for full list)



BUS DRIVERS! (p/t)
Accounting Assistant
Director of Admissions
Director of Facilities
Library Assistant (p/t)
Finance and Administration
Coordinator

Building Maintenance Worker
Senior Building Maintenance
Worker
Testing Center Coordinator
Central Services Assistant
Director of Public Safety
Police Officers (full & part-time)

2023-24 ePerformance Timeline



Payroll Due Dates

Biweekly Approval Dates

2nd Biweekly (2/4 - 2/17) – Due February 16 (Friday)

- Employees – submit all time & absences by 12 p.m.
- Managers – approve all time & absences by 4 p.m.

Monthly Approval Dates

Monthly (2/1 – 2/29) – Due February 20 (Tuesday)

- Employees – submit all absences by 12 p.m.
- Managers – approve all absences by 4 p.m.

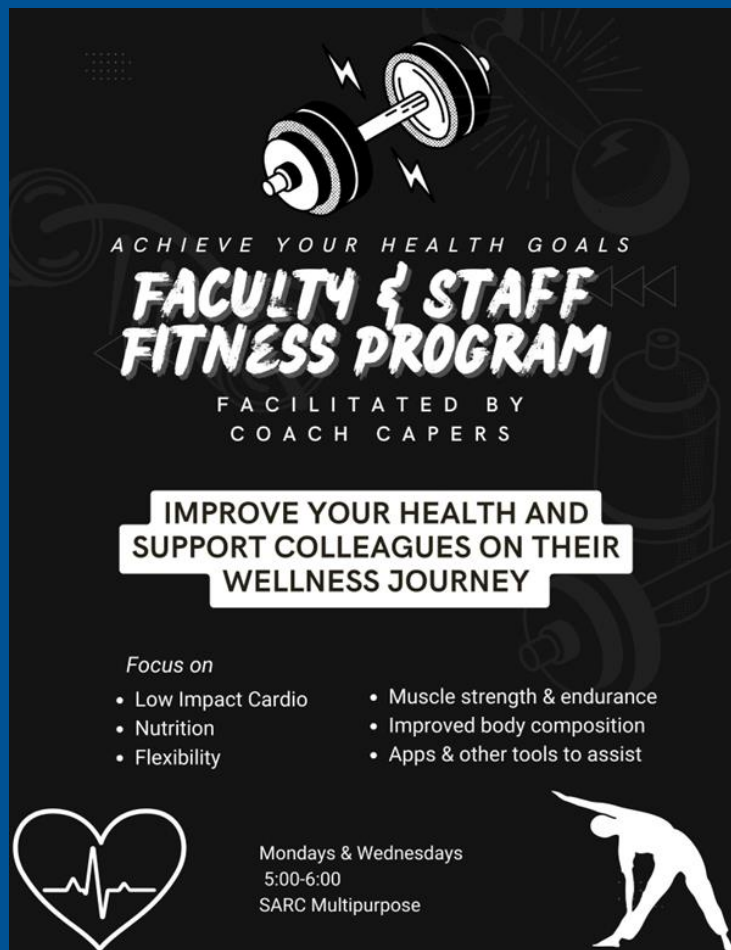




Thursday March 7
1-on-1 Financial
Counseling
(On-Campus)
Registration Required



Thursday March 14
Mid-Career &
Pre-Retirement
Workshops
(On-Campus)
Registration Required



ACHIEVE YOUR HEALTH GOALS

FACULTY & STAFF FITNESS PROGRAM

FACILITATED BY
COACH CAPERS

**IMPROVE YOUR HEALTH AND
SUPPORT COLLEAGUES ON THEIR
WELLNESS JOURNEY**

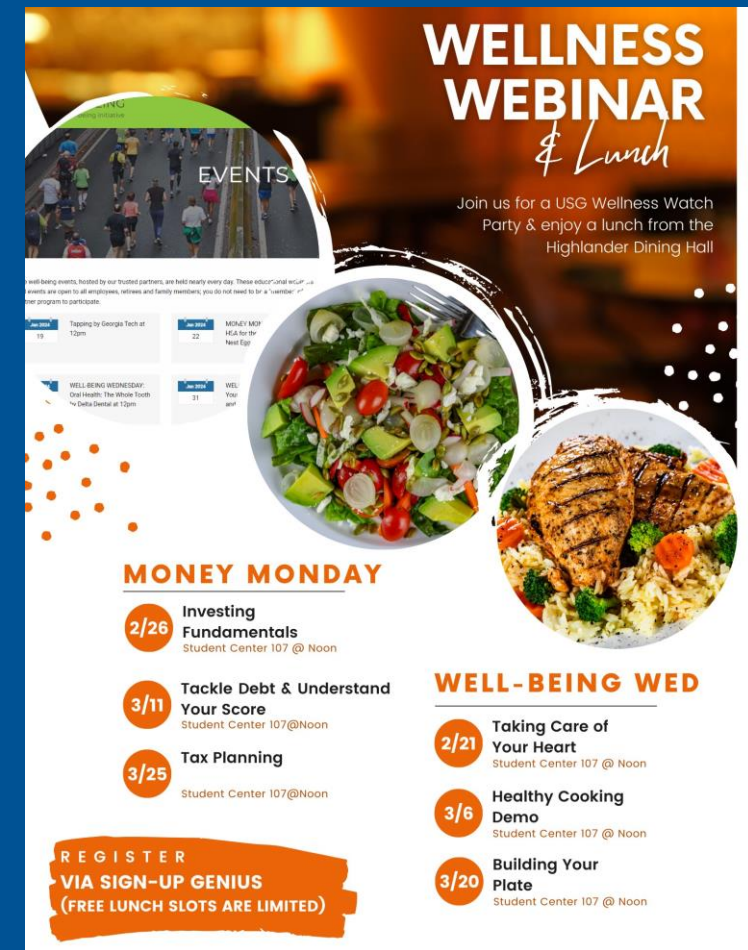
Focus on

- Low Impact Cardio
- Nutrition
- Flexibility
- Muscle strength & endurance
- Improved body composition
- Apps & other tools to assist

Mondays & Wednesdays
5:00-6:00
SARC Multipurpose

Are you (and your spouse) covered by a
USG Healthcare Plan?

- Earn up to \$100/each by tracking wellness activities
 - Anthem = Sydney App
 - Kaiser = Kaiser App



WELLNESS WEBINAR & Lunch

Join us for a USG Wellness Watch Party & enjoy a lunch from the Highlander Dining Hall

EVENTS

Well-being events, hosted by our trusted partners, are held nearly every day. These educational events are open to all employees, retirees and family members, you do not need to be a "member" of our program to participate.

MONEY MONDAY

- 2/26** Investing Fundamentals
Student Center 107 @ Noon
- 3/11** Tackle Debt & Understand Your Score
Student Center 107@Noon
- 3/25** Tax Planning
Student Center 107@Noon

WELL-BEING WED

- 2/21** Taking Care of Your Heart
Student Center 107 @ Noon
- 3/6** Healthy Cooking Demo
Student Center 107 @ Noon
- 3/20** Building Your Plate
Student Center 107 @ Noon

**REGISTER
VIA SIGN-UP GENIUS
(FREE LUNCH SLOTS ARE LIMITED)**



WeightWatchers

For Anthem members - www.com/USGAnthem

For Kaiser members - www.com/USGKaiser

February 15 at 3:30

via Teams

Facilitated by Madelyn
Brown

BUSINESS ACUMEN

Have you ever noticed that some people excel, not only at their job, but at getting things done in a way that includes others, reflects understanding of the institutional operations, and produces good results?

This may be due to a high level of *business acumen*.

Attend this session to learn what actions to take to develop this skillset in yourself and others.



GOLD

GORDON OPPORTUNITIES FOR LIFELONG DEVELOPMENT

Upcoming:

March GOLD Series:
Dynamic Forms
Presented by Brad Fowler
3/21/24

GOLD Facilitators Needed!

Finance & Administration

FY25 Budget

- **Legislators are now working on FY25 Budget**
 - Chancellor is presenting to the Higher Education Sub-Committee today.
 - Hopeful that the \$66m cut will be restored in the FY24 budget and be carried over into the FY25 budget
 - Won't receive final allocations until April 2024
 - Gordon has a \$4m small cap on the request list for FY25
 - This project, if funded, will be used to begin addressing the HVAC issues that the college currently faces across campus.
 - It is expected that Gordon should receive some new enrollment funding in the FY25 budget.

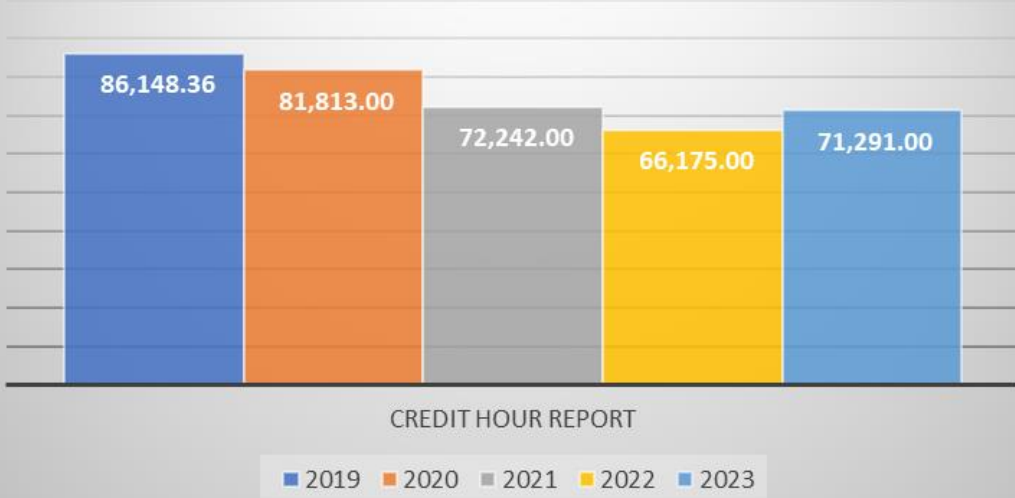


Enrollment

Enrollment Headcount Report



Credit Hour Report



Enrollment

Term	Budget	Actuals	Difference
Fall	\$ 3,484,024	\$ 3,388,663	\$ (95,361)
Spring	2,956,944	3,124,328	167,384
Summer	764,525	251,023	(513,502)
Total	\$ 7,205,493	\$ 6,764,014	\$ (441,479)

FY25 Budget Priorities

- Replacement of One-time funds used in fiscal year 2024 budget
 - Tuition Carry-forward Funds
 - ERC Funds
- Funding of “Must Fund” items
 - Increase Utility Cost
 - Annual Maintenance Fee increases
 - Funding of Enrollment Position
 - Marketing Investments
- Facility Investments
 - Deferred Maintenance
- Degree and Program Enhancements



Staffing Updates

- Budget Office
 - Ms. Rebecca Pinion 02/01/2024
- VP Office
 - Joy Matthews – Working PT
 - Currently working to fill full-time position



Academic Affairs

President's Office

“Tell me something good!”

Announcements

Interested in interest groups?

Suggestion form is LIVE on Staff Council page!

FUNDRAISER

EVENT

SUPPORT
GORDON GIVES

CHOCOLATE COVERED
PRETZELS & OREOS

4 for \$5
or 2 for \$3

Pets of
Gordon
Calendars
\$10

STAFF COUNCIL MEETING

FEBRUARY 14

PRICES ARE SUGGESTED DONTATION; CASH OR CHECK ONLY