

Application for Admission

Bachelor of Science in Education

Bachelor of Arts in History or English
Bachelor of Science in Math or Biology
with Secondary Teaching Certification



About the Program

The Secondary Teaching Certification Program incorporates the courses necessary for Georgia Teaching Certification with academic majors in Biology, English, History and Mathematics. Teacher Certification courses include EDUC 3005, LART 3006, SPED 3105, EDUC 3504/3505, EDUC 4504/4505 and a content specific pedagogy course 4800. (*EDUC 3504/3505 must be taken concurrently as are EDUC 4504/4505.*) These courses should be scheduled during students' junior and senior years. Students may not enroll in these courses until they have been fully admitted to the teacher education program in the School of Education.

Admission Procedures

Admission to the Secondary Teaching Certification Program is granted on a space available basis. The secondary programs have a rolling admissions procedure. Applications will be assessed as they come in, but sufficient time should be allowed for this to be done before a student plans to begin coursework. Since the program of studies involves working in secondary schools, prospective candidates must also consent to a criminal background check. Once admitted to the program, fingerprinting may be required prior to field placement.

Special Note

Disciplinary action at Gordon State College and any other institution that the student has attended, including the military, may prevent admission. Additionally, two disciplinary referral forms received by the School of Education may prevent admission or result in dismissal from the BSED program after admission. Refer to the Gordon State College Undergraduate Catalog for further details.

Notification of Acceptance

Applicants will be notified by U.S. mail of Acceptance, Acceptance with Conditions or Non-Acceptance. Applications must be received no later than the third week of the current semester to be considered for admission for the next semester.

Direct Contact Information:

Pam Bell, Secondary Coordinator School of Education, 104C Smith Hall Gordon State College
419 College Drive
Barnesville, Georgia 30204
678-359-5468 pbell@gordonstate.edu

Links for Additional Information:

Georgia Assessments for the Certification of Educators (GACE)
www.gace.ets.org

Georgia Professional Standards Commission (GA PSC)
www.gapsc.com

Application Packet - Instructions

Admission Requirements Checklist

- ☐ 1. The applicant must be admitted to Gordon State College and in “good” standing with the College.
- ☐ 2. Applicants are projected to complete all lower level courses in by the end of summer semester, to include an overall last attempt GPA of 2.50 or better.
- ☐ 3. Applicants must have a grade of “C” or higher in all Area A and Area F core curriculum courses aligned with or specified by University System of Georgia institutions. Attach to this application an Academic Summary of your transcript to verify your standing with Gordon State College, your GPA and your grades in Areas A and F. Non-Gordon Students must provide an official transcript.
- ☐ 4. Establish individual MyPSC account with the Professional Standards Commission at: www.mypsc.gapsc.org
- ☐ 5. Provide score report* as proof of a “passing” score on GACE Program Admission Assessment; or proof of exemption. This requirement may be met by one of the following: (*Attach to this application a copy of score report or high school/college transcript containing scores.)
 - ☐ Pass GACE Program Admission Assessment (all three sections Reading, Mathematics, and Writing)
 - ☐ SAT Exemption: combined Math/Verbal score of 1000 (if test date prior to July 1, 2019)
 - ☐ SAT Exemption: combined Math/Verbal score of 1080 (if test date July 1, 2019 or later)
 - ☐ ACT Exemption: combined Math/Verbal score of 43.
 - ☐ GRE Exemption: combined Quantitative/Verbal score of 1030; after 8-1-11 combined Quant/Verbal of 297
- ☐ 6. Provide proof of taking GACE Ethics Admission Assessment #350
- ☐ 7. Complete and submit the “Application for Admission to the Bachelor of Science in Education Program” and submit prior to February 1.
- ☐ 8. Attach to this application a signed and notarized consent form authorizing a criminal background check and agree to fingerprinting. (Once admitted to the program, fingerprinting is required prior to field placement.)
- ☐ 9. Handwritten short essay on the form provided at the back of the application.
- ☐ 10. Provide three (3) professional recommendations using provided forms. Applicants should complete their portion of the professional recommendation form and give it to an employer, someone familiar with your academic ability, or someone familiar with your ability to work with children. Professional recommendations may not come from personal friends, relatives or social acquaintances.
- ☐ 11. Provide two (2) Disposition Assessment forms. One MUST be completed by a building supervisor, the other by a co-teacher or school system Human Resource Officer.
- ☐ 12. Submit Georgia PSC Certification Application for Pre-Service Certification. (*Failure to submit early may result in Non-acceptance.*)
- ☐ 13. Submit Georgia Professional Standards Commission Verification of Lawful Presence along with valid photo ID. (*Failure to submit early may result in Non-Acceptance.*)
- ☐ 14. Qualified applicants may be asked to schedule an interview.

Notice of Disclaimer: Gordon State College’s education programs are fully accredited for meeting Georgia Professional Standards Commission (PSC) requirements and the National Council for Accreditation of Teacher Education (NCATE) has also accredited the program and the unit at Gordon State College.

Student Information

This completed application should be mailed or delivered to: Teacher Education Admissions, Gordon State College, Smith Hall, 419 College Drive, Barnesville, GA 30204 **or Emailed to:** Kelly Wilson, kellyw@gordonstate.edu. ATTN: Secondary Application

Full Name _____
First Middle Last

Other name(s) on file at Gordon State College _____

Date of Birth _____ College ID # _____ Social Security # _____

Gordon e-mail address _____ Other e-mail address _____

Gender: ☐ Male ☐ Female

Ethnic Group: ☐ American Indian/Alaska Native ☐ Black/African American ☐ White/Caucasian
☐ Asian ☐ Hispanic ☐ Native Hawaiian/Pacific Islander ☐ Other

Street Address _____

City _____ State _____ Zip _____

Home Phone: (_____) _____ Work Phone - optional: (_____) _____

Cell Phone: (_____) _____

Content Areas

Secondary majors must choose ONE content area of focus. Please select your content area below.

- ☐ Biology
- ☐ English
- ☐ History
- ☐ Mathematics

Academic History

Please indicate all that apply to your academic history.

I am currently enrolled at Gordon State College. ☐ Yes ☐ No

I am not currently enrolled but was previously enrolled at Gordon State College. ☐ Yes ☐ No

Most recent semester and year attended Gordon State College _____

I am currently enrolled at another institution. ☐ Yes ☐ No

Full name of institution: _____

I have previously attended other institution(s). ☐ Yes ☐ No

Full name of institution: _____

Last semester/year attended: _____

I hold an Associate degree. ☐ Yes ☐ No

Major/Area of study: _____ *Year degree awarded:* _____

Full name of institution: _____

I hold a Bachelor of Science or Arts degree: ☐ Yes ☐ No

Major/Area of study: _____ *Year degree awarded:* _____

Full name of institution: _____

I hold another degree: ☐ Yes ☐ No

Major/Area of study: _____ *Year degree awarded:* _____

Full name of institution: _____

Proof of Passing Scores:

Provide proof of a passing score on GACE (Program Admission Assessment) or provide proof of exemption. Attach to this application a copy of a score report or high school/college transcript containing scores.

Please indicate below how you have met this requirement.

☐ Pass GACE (Program Admission Assessment, all three sections, Reading, Mathematics, and Writing)

Note: The June GACE test date is the last eligible testing date for this application period.

☐ SAT Exemption: combined Math/Verbal score of 1000 (if test date prior to July 1, 2019)

☐ SAT Exemption: combined Math/Verbal score of 1080 (if test date July 1, 2019 or later)

☐ ACT Exemption: combined Math/Verbal score of 43.

☐ GRE Exemption: combined Quantitative/Verbal score of 1030; after 8-1-11 combined Quant/Verbal of 297

Employment History

Please list most recent employment first.

1. Name of Employer: _____
Position: _____ Dates of Employment: (from - to) _____
If currently employed, indicate present.
Supervisor's full name and title: _____
Contact number for supervisor: (_____) _____ Permission to contact? ☐ Yes ☐ No
2. Name of Employer: _____
Position: _____ Dates of Employment: (from - to) _____
If currently employed, indicate present.
Supervisor's full name and title: _____
Contact number for supervisor: (_____) _____ Permission to contact? ☐ Yes ☐ No
3. Name of Employer: _____
Position: _____ Dates of Employment: (from - to) _____
If currently employed, indicate present.
Supervisor's full name and title: _____
Contact number for supervisor: (_____) _____ Permission to contact? ☐ Yes ☐ No

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

I certify that all statements made in this application are complete and true. I understand that falsification or omission of information requested may result in my application being denied.

(This information is also available at www.gordonstate.edu)

Full Name _____

First *Middle* *Last*

Other name(s) on file at Gordon State College _____

Street Address _____

City _____ State _____ Zip _____

Date of Birth _____ Social Security Number _____

I understand that, as a student enrolled in the programs within the School of Education at Gordon State College, I must be fingerprinted and submit to a criminal records check. I further understand that the information obtained from my criminal records check will be used by the institution to assist in determining my eligibility for acceptance into the education program at Gordon State College.

I agree and consent for such criminal records check and investigation to be conducted by Gordon State College. I hereby release, remise and waive any claims, suits or actions which I now have or may hereinafter have against Gordon State College, its officials, representatives, agents, employees and servants (hereinafter collectively referred to as "the College") arising out of the aforesaid criminal records check and the use of any information obtained therefrom, specifically including any claims or actions which I may have for libel, slander, defamation of character, invasion of privacy, intentional infliction of emotional distress, negligence and similar claims. I further agree to hold harmless the College from and against any such claims as described aforesaid and will defend the College from and against any suits arising from same and pay all costs of such suits including attorney's fees.

STUDENT MUST SIGN THIS FORM IN THE PRESENCE OF A NOTARY.

Student Signature _____ Date _____

Notary Name _____

Notary Signature_____Date_____

Commission Expires / /

SEAL



SCHOOL OF EDUCATION

419 College Drive

Barnesville, GA 30204

678. 359. 5468 Office

678. 359. 5255 Fax

www.gordonstate.edu