



Policy Approval/Review Form

This form is used for the approval, amendment, removal or review of a Gordon State College policy. Once authorized with the President's Signature, the policy will be posted to the Gordon State Website. This approval form will be filed in the Office of the President with Cabinet minutes noting approval.

Policy Title *	Waiver of Fees for Georgia's Dual Enrollment Program
Department/Organization	Bursar's Office
Policy Editor	Candice Brown
Request Type	New ☐ Amended/Edited ☒ Removed ☐ Reviewed Only ☐

OBJECTIVE (Briefly state your purpose.)

To Review Policy and replace any mention of "institution" with "Gordon State College."

RESOURCES AND CONSULTATION (Briefly describe the resources (i.e. website, link) used in developing, amending, removing, or reviewing the policy. Include names of other individuals who assisted with this change.)

https://www.gordonstate.edu/pdf/7.3.4.4_Waiver_of_Fees_for_Georgias_Dual_Enrollment_Program.pdf

COMMUNICATION PLAN (Identify how information about how the policy will be communicated to the college as well as training plans if applicable.)

Policy is listed on Gordon State College's website.

Authorizations

Chair/Dean/or Supervisor Signature and Date: Candice Brown Digitally signed by Candice Brown
Date: 2022.12.14 16:15:39 -05'00'

Cabinet Sponsor (VP) Signature and Date: Bryan Stephens Digitally signed by Bryan Stephens
Date: 2022.12.15 14:13:45 -05'00'

President Signature and Date: Kirk A. Nooks Digitally signed by Kirk A. Nooks
Date: 2022.12.15 14:38:37 -05'00'

***Policy Template must be submitted with this form.**



Policy Name:	Waiver of Fees for Georgia's Dual Enrollment Program Policy			
Responsible Cabinet Member:	Bryan Stephens	New		
Responsible Office:	Bursar's Office	Amendment/Revision		
Contact:	Candice Brown	Review Only	X	

1. **Policy Statement**

7.3.4.4 Waiver of Fees for Georgia's "Dual Enrollment" Program

Gordon State College will waive any fee defined by the Board as a mandatory fee not covered by the per student state funds amount reimbursed by the Department of Education for high-school students participating in Georgia's "Dual Enrollment" program. Additionally, Gordon State College will waive all fees defined by the Georgia Student Finance Commission as mandatory fees or noncourse related fees. The amount for student fees reimbursed to Gordon State College by the Georgia Student Finance Authority under the Dual Enrollment program shall be accepted as full payment of the waived fees. As such, students are to be provided full access to the services supported by the waived fees. Dual Enrollment students participating in this program are specifically exempted and shall not be charged for health fees and mandatory commuter food service fees. As such, providing these Dual Enrollment students access to these services is not required. Gordon State College will provide Dual Enrollment student participants with all required books for the courses in which they are enrolled. Any fee associated with providing required textbooks shall be waived by Gordon State College.

2. **Reason for Policy**

To mirror USG BOR Policy on waiver of fees for Georgia's Dual Enrollment Program Policy.

3. **Who Should Read this Policy**

Dual Enrolled students and any staff members who work with DE students.

4. **Resources**

USG BOR Policy on Waiver of Mandatory Fees

https://www.usg.edu/policymanual/section7/C453/#p7.3.4_out-of-state_tuition_waivers_and_waivers_of_mandatory_fees

GSFC on Dual Enrollment Award Amounts

<https://www.gafutures.org/hope-state-aid-programs/scholarships-grants/dual-enrollment/funding-and-award-amounts/>

5. **Definitions**

6. **The Policy (or "See Attached")**

https://www.gordonstate.edu/pdf/7.3.4.4_Waiver_of_Fees_for_Georgias_Dual_Enrollment_Program.pdf