

Policy Approval Form

Gordon State College

This form is used for the approval, amendment, removal or review of a Gordon State College policy. Once authorized with the President's Signature, the policy will be posted to the Gordon State Website. This approval form will be filed in the Office of the President with Cabinet minutes noting approval.

Policy Title *	Readmission Policy
Number	To Be Determined
Department	EMSA - Admissions
Policy Editor	John Head
Request Type	New ☐ Amended ☒ Removed ☐ Reviewed ☐

OBJECTIVE (Briefly state your purpose.)

Gordon State College's current policy on readmission requires students to reapply for admission after sitting out only one semester. This is out of line with other peer institutions within the USG and it creates an undue burden on students.

RESOURCES AND CONSULTATION (Briefly describe the resources (i.e. website, link) used in developing, amending, removing, or reviewing the policy. Include names of other individuals who assisted with this change.)

This proposal came as a recommendation from the SEM Council meeting on January 23, 2020. It was reviewed and modified by the AARRFA Committee on January 27th, and then the final version was reviewed by the SEM Council on February 6, 2020. The proposal had a first reading at President's Cabinet on January 27th, and is being presented for second reading on February 12, 2020.

COMMUNICATION PLAN (Identify how information about how the policy will be communicated to the college as well as training plans if applicable.)

The policy change will be sent to current students, faculty and staff via email. The new amended policy will also be corrected on the college website. The policy change will be covered in a joint meeting with Admissions, Financial Aid, Registrar and Bursar's Staff.

Authorizations

Dean or Supervisor Signature and Date: _____

Erin C Layton

Digitally signed by Erin C Layton
Date: 2020.03.03 15:05:11 -05'00'

Cabinet Sponsor (VP) Signature and Date: _____

John D. Head

Digitally signed by John D. Head
Date: 2020.03.03 14:59:09 -05'00'

President Signature and Date: _____

Kirk A. Nooks

Digitally signed by Kirk A. Nooks
Date: 2020.03.04 10:48:20 -05'00'

***Policy Template must be submitted with this form.**

Policy Number: _____

Policy Title: _____

Policy:

Students who are seeking to return to Gordon State College after an absence of three or more semesters (exclusive of summer semester), students who have attended another institution since enrollment at GSC, and/or students who are seeking to return after academic suspension, must complete the readmissions process with the Office of Admissions at least fifteen (15) business days prior to the beginning of the semester for which readmission is sought.