

Policy Approval Form

Gordon State College

This form is used for the approval, amendment, removal or review of a Gordon State College policy. Once authorized with the President's Signature, the policy will be posted to the Gordon State Website. This approval form will be filed in the Office of the President with Cabinet minutes noting approval.

Policy Title *	Math Placement Exams
Number	
Department	Applied Sciences/Student Success
Policy Editor	Department Head, Applied Sciences
Request Type	New ☒ Amended ☐ Removed ☐ Reviewed ☐

OBJECTIVE (Briefly state your purpose.)

The purpose is to allow students being admitted without test scores the opportunity to be placed in higher math courses, MATH 1113 or MATH 1501. For these students, the time to graduation will decrease. More STEM majors, for example, will be able to start in CHEM 1211 (which requires completion of or exemption from MATH 1111) in their first term instead of having to wait until spring or the following fall.

RESOURCES AND CONSULTATION (Briefly describe the resources (i.e. website, link) used in developing, amending, removing, or reviewing the policy. Include names of other individuals who assisted with this change.)

The math faculty assisted by writing the placement exams.

COMMUNICATION PLAN (Identify how information about how the policy will be communicated to the college as well as training plans if applicable.)

This policy will be communicated to students through the Student Success Center Advisors and through the Academic Catalog.

Authorizations

Dean or Supervisor Signature and Date: Stephen A Raynie Digitally signed by Stephen A Raynie
Date: 2022.10.04 12:08:14 -04'00'

Cabinet Sponsor (VP) Signature and Date: J. Ardovini, Ph.D. Digitally signed by J. Ardovini, Ph.D.
Date: 2023.01.04 15:22:17 -05'00'

President Signature and Date: Kirk A. Nooks Digitally signed by Kirk A. Nooks
Date: 2023.01.11 16:34:58 -05'00'

***Policy Template must be submitted with this form.**

Policy Number: To Be Determined

Policy Title: _____

POLICY:

PROCEDURE:

*Policy Approval Form must be submitted with this form.

[Follows minimum scores to exempt learning support placement and Accuplacer testing information]

Students eligible to take MATH 1111 (College Algebra) without co-requisite support may opt to take a placement exam for MATH 1113 (Pre-calculus) or MATH 1501 (Calculus I). Information about scheduling this placement exam is available in the Testing Center. Placement exams may be taken only once and must be completed prior to the first day of classes for the term. The results of placement exams are final and may not be appealed.

Applicant Types

Candidates seeking admission to the College are required to submit certain documents and/or information to the Office of Admissions before a final admissions decision can be made. The specific documents and/or information required by the College depend on the category of application being submitted. Presently, the College accepts applications for admission in the following categories: (1) beginning freshmen, (2) GED students, (3) home school students, (4) transfer students, (5) transient students, (6) auditors, (7) post-baccalaureate students, (8) non-degree students, (9) Dual Enrollment Students, (10) non-traditional students, (11) international students and (12) former students seeking re-admission.

The documents and/or information required for each of these application categories are specified below.

Students who graduate from high school before May 2012 are evaluated on the basis of high school grade point average and evaluation of college preparatory curriculum (CPC) or Technical/Career Preparatory Program (TC or Tech/Prep) completion. Students who graduate from high school May 2012 and after will use the Required High School Curriculum (RHSC). For specific test score standards, or other requirements, call the Office of Admissions or refer to the Gordon State College website www.gordonstate.edu.

Beginning Freshmen

Applicants are considered the beginning (traditional) freshmen category if they (1) have graduated from high school within five years of the beginning of the semester for which admission is sought and (2) have never enrolled in college (Gordon or any other college). Beginning freshmen are required to submit the following documents/information to the Office of Admissions before a final admissions decision can be made:

1. Application for admission,
2. \$30 application fee,
3. Official final high school transcript showing the date of graduation and type of diploma received,
4. Immunization record(s),
5. SAT or ACT scores are optional,
6. ACCUPLACER Placement Exam may be required.
7. Verification of Lawful Presence.

Acceptance Consideration

[Follows minimum scores to exempt learning support placement and Accuplacer testing information]

It is a common practice for high school seniors to apply to Gordon State College seeking acceptance prior to high school graduation. This acceptance is contingent upon receipt of satisfactory final high school transcript. This usually occurs the second semester (January – March) of the senior year. An official current high school transcript along with the other required documents listed above are submitted