

Policy Approval Form

Gordon State College

This form is used for the approval, amendment, removal or review of a Gordon State College policy. Once authorized with the President's Signature, the policy will be posted to the Gordon State Website. This approval form will be filed in the Office of the President with Cabinet minutes noting approval.

Policy Title *	Enrollment of Active Duty and Reserve Military Members
Number	To Be Determined
Department	Enrollment Management and Student Affairs
Policy Editor	Kristi Hayes / Dr. Matthew Robison
Request Type	New ☒ Amended ☐ Removed ☐ Reviewed ☐

OBJECTIVE (Briefly state your purpose.)

To inform active duty and reserve military members of the requirement to consult with their educational service officer or approved installation staff prior to enrollment at Gordon State College.

RESOURCES AND CONSULTATION (Briefly describe the resources (i.e. website, link) used in developing, amending, removing, or reviewing the policy. Include names of other individuals who assisted with this change.)

Department of Defense College's Voluntary Education (VolEd) Institutional Compliance Program

COMMUNICATION PLAN (Identify how information about how the policy will be communicated to the college as well as training plans if applicable.)

The policy will be published on the GSC Policy Webpage and on the GSC Veterans Resource Webpage. In addition, students will be made aware of the requirement to consult with their ESO or installation staff by the the Admissions Office at the time of application to the institution.

Authorizations

Dean or Supervisor Signature and Date:

Matthew J. Robison, 2/19/2020

Cabinet Sponsor (VP) Signature and Date:

J. D. Reed 2-19-2020

President Signature and Date:

[Signature] 2.20.2020

***Policy Template must be submitted with this form.**

Policy Number: _____

Policy Title: _____

POLICY:

PROCEDURE: