

Policy Approval Form

Gordon State College

This form is used for the approval, amendment, removal or review of a Gordon State College policy. Once authorized with the President's Signature, the policy will be posted to the Gordon State Website. This approval form will be filed in the Office of the President with Cabinet minutes noting approval.

Policy Title *	Class Attendance and Enrollment Verification Policy
Number	To Be Determined
Department	Academic Affairs
Policy Editor	C. Jeffery Knighton
Request Type	New ☐ Amended ☐ Removed ☐ Reviewed ☒

OBJECTIVE (Briefly state your purpose.)

Periodic Review of Policy for Currency and general update

RESOURCES AND CONSULTATION (Briefly describe the resources (i.e. website, link) used in developing, amending, removing, or reviewing the policy. Include names of other individuals who assisted with this change.)

BOR Policy Manual; Discussions with Provost Council, Academic Council, Faculty Senate Chair and Cabinet.

COMMUNICATION PLAN (Identify how information about how the policy will be communicated to the college as well as training plans if applicable.)

GSC Policy Website
Academic Catalog

Authorizations

Dean or Supervisor Signature and Date: _____

Cabinet Sponsor (VP) Signature and Date: C. Jeffery Knighton Digitally signed by C. Jeffery Knighton
Date: 2022.05.23 12:42:33 -04'00'

President Signature and Date:  5/26/22

***Policy Template must be submitted with this form.**

Policy Number: _____

Policy Title: _____

POLICY:

PROCEDURE: