



Faculty/Staff Emotional Support Animal Housing Accommodation Request Form

Per the Fair Housing Act of 1988, Gordon State College provides reasonable accommodations for an Emotional Support Animal (ESA) in college housing. If you are an employee with special needs that are the result of a disability and you believe that a reasonable accommodation of allowing an emotional support animal to live with you will result in alleviating one more identified effects of your disability, please complete this form and return it to the Department of Human Resources.

Name: _____ Contact #: _____

Email: _____ Campus Housing Unit: _____

Type of Animal: _____ Animal's Breed: _____

Spay or Neutered Date: _____ (Verification must be attached.)

Most Recent Rabies Vaccination Date: _____ (Verification must be attached.)

____ Include checklist of items you plan to provide to care for the animal.

Nature of the qualifying disability: _____

Describe how an emotional support animal alleviates one or more identified effects of your disability.

____ **Medical Documentation describing the need for this accommodation must be attached.**

Physician Contact Information *(Please provide name, telephone, and fax numbers)*

I give Gordon State College permission to explore coverage and reasonable accommodations under the Fair Housing Act of 1988. This may include speaking to appropriate College personnel and/or my health care professional. I understand that all information obtained during this process will be maintained and used in accordance with HIPAA confidentiality requirements. I further understand that I will be required to provide appropriate documentation of my disability, including the impact of allowing an emotional support animal to live with employee in campus housing.

Faculty Staff Housing Applicant Signature Date

HR Use Only: _____ Approved _____ Denied

HR Rep Signature Date

Reason for denial: _____
