

**IT and eLearning Committee
Standing Committee of the Faculty Senate
Gordon State College**

Unapproved Minutes
November 13, 2017
Russell Hall – Room 326

Call to Order: Meeting called to order by Dr. Caesar Perkowski at 3:30pm.

Committee Members Present: Dr. John Barnard, Dr. Kris Beck, Professor Charles Bobo, Dr. Scott Campbell, Dr. Ashleigh Dean, Dr. Cathy Lee, Dr. Caesar Perkowski, Ms. Brenda Rutherford

Committee Members Absent: Dr. Theresa Buchanan, Professor Solomon Betanga, Professor Lisa Ferguson, Mr. Jeff Hayes, Professor Autumn Schaffer

Guests: None

Quorum met? Yes

Approval of Minutes from Previous Committee Meeting: Meeting Minutes from August 29, 2017 meeting were approved.

Unfinished Business: None

New Business:

- **Information Item:** Dr. Caesar Perkowski brought to the committee's attention that online and hybrid courses for the Spring 2018 semester are not listed by subject matter. Having the online and hybrid courses listed in a separate area may be impacting course registration. The committee decided that we would need some input and feedback from the registrar's office.
- **Information Item:** Dr. Caesar Perkowski then raised the issue that the latest update to Banner has resulted in a minor but annoying problem of students who have dropped the course still appearing in Brightspace D2L. This is a known complication, and there appears to be a solution in the works.
- **Information Item:** Dr. Caesar Perkowski then brought a second issue with the Banner update to the attention of the committee. When advising students, Banner no longer shows "In Progress" courses. Dr. Perkowski suggested that we should pull current as well as future semester records when advising students. Again, this is a known problem and a solution is anticipated.

- **Action Item:** The principal purpose of this meeting was to discuss and plan the revision of “Chapter 10. Computer and Network Usage Policy” from the faculty handbook. The committee decided that the chapter sections would be divided amongst the members. Dr. Scott Campbell as the Committee Secretary would divide the sections and compile the members corrections. Assignments are to be sent out the week of November 13 – 17 with corrections due to Dr. Campbell no later than January 31. The committee will reconvene in March to review the submissions.

Adjournment: 3:49pm

Minutes recorded by: Dr. Scott Campbell