

Academic Assessment Committee Meeting Approved Minutes October, 14 2015

Members present:

Lynn Rumfelt, Brian Webb, Cortney Grubbs, Terry Betkowski, Masoud Nourizadeh, James Awbrey, Susan Finazzo, James Woodruff (for Peter Higgins), James Williamson, Anne Purvis, Annette Jackson, Cindy Casebeer, Brenda Johnson

Members not-present: Susan Glenn

-Meeting starts at 2:01pm.

Old Business

-Minutes from the September 9th 2015 meeting approved by unanimous voice vote.

New Business

-Selecting name for current assessment review program

- Comprehensive Program Review approved by unanimous voice vote.

-L. Rumfelt notifies committee of (1) the availability of the program review handbook and other various reading material on the N: drive and (2) current updates to the handbook by Brenda Johnson.

-T. Betkowski as for clarification on handbook updates and notes that SLOs and PLOs considered in the handbook updates are limited to those approved by the faculty senate.

-T. Betkowski notes that the end of the year report is available on the N: drive.

-L. Rumfelt asks for volunteers to assist B. Johnson with the handbook updates.

-The committee agrees that all members will review the handbook and make comment to B. Johnson by early November.

-L. Rumfelt ask for volunteer for assessment subcommittees reviewing the Biology B.S. program, Biology B.S. with teaching certification, B.S. Math program, and B.S. Math with teaching certification.

-Biology subcommittee: Annette Jackson, James Awbrey, Masoud Nourizadeh, and James Williamson

-Math subcommittee: Brian Webb, Cindy Casebeer, Susan Glenn, and TBD nomination by department head

-L. Rumfelt discusses calendar for comprehensive program review (CPR) and the implementation of changes recommended by J. Knighton.

-Discussion of Learning support assessment

-S. Finazzo states that the state BOR recommends learning support be assessed, but does not require it.

-L. Rumfelt recommends learning support English assessment be place on the calendar for 2016-2017 academic year.

-Discussion of assessment for BOR/SACSCOC

-T. Betkowski and S. Finazzo note that the assessment undertaken by this committee is for BOR purposes not SACSCOC reaccreditation purposes, however, there is no reason that data and information used one cannot be used and shared with each other.

-Discussion of the efforts of the Gen Ed assessment committee

- S. Finazzo recommends a holistic approach to the efforts of the two committees in order to improve assessment.
- Several committee members suggest coordination with the GenEd Assessment committee.
- Committee members C. Grubb and N. Nourizadeh are members of both committee and volunteer to be liaisons between the two committees.
- L. Rumfelt recommends the changes discussed to the assessment calendar be implemented and another meeting planned for October, 21 be scheduled to approve new calendar.
- Meeting adjourned at 3:18pm.