

Academic Assessment Committee Meeting Approved Minutes January 20, 2016

2:00 PM Russell 325

Members of the Committee:

- Faculty Senator: Dr. Lynn Rumfelt, Department of Biology (Committee Chair)
- Interim Provost & Vice President for Academic Affairs: Dr. C. Jeffery Knighton
- Representative from Institutional Effectiveness: Prof. Terry Betkowski
- Director of Student Success: Professor Peter Higgins
- Faculty from Academic Units
 - o Department of Biology: Dr. James P. Williamson
 - o Department of Business and Public Service: Dr. James Awbrey and Dr. Brenda Johnson
 - o Department of History and Political Science: Dr. Brian Webb (Committee Recorder)
 - o Department of Humanities: Dr. Courtney Grubbs
 - o Department of Math and Physical Science: Dr. Satyajit Karmakar
 - o Programs in Fine and Performing Arts: Dr. Masoud Nourizadeh
 - o School of Education: Dr. Cindy Casebeer
 - o School of Nursing and Health Sciences: Professor Annette Jackson
 - o Library: Professor Beth Pye
 - o Additional Faculty member from the units being assessed in 2015-2016: Dr. Allen Fuller of the Math and Physical Science Department

Members Present: Dr. Allen Fuller, Professor Beth Pye, Dr. Brenda Johnson, Dr. Brian Webb, Dr. Cindy Casebeer, Dr. Courtney Grubbs, Dr. James P. Williamson, Dr. Lynn Rumfelt, Dr. Masoud Nourizadeh, Professor Peter Higgins, Dr. Satyajit Karmakar

Old Business:

1. Approve minutes for Approve minutes from Oct 14th and Oct 21st committee meetings.
 - Motion to accept the minutes passed by unanimous voice vote.
2. 2011-2012 Correct CPR cycle for proper name “K-5 major in education” to “Two year program in Education Division” then post correction to IE assessment website.
 - Motion to approve name change passed by unanimous voice vote.
3. Discussion of committee recommendation of ETS Proficiency Profile to our students for assessment continuity and better program feedback. Test assesses four core skill areas — critical thinking, reading, writing and mathematics — in a single, convenient test. Students to be tested incoming freshmen at beginning of academic year, sophomores at end of academic year, seniors prior to graduation.
 - Motion to recommend the ETS Proficiency Profile to the faculty senate passed by voice vote.

-Discussed and approved sending the recommendation to APC for advice and consent as well.

4. Handbook for Comprehensive Program Review cycle for program assessment prepared by Dr. Brenda Johnson.

-Motion to accept the Handbook as currently written passed by voice vote.

Meeting adjourned at 3:00pm.