

**Academic Assessment Initial Regular Meeting Approved Minutes**  
**Standing Committee of the Faculty Senate**  
**Gordon State College**  
**August 29, 2016**  
**Russell 324, 3:30PM**

**Call to Order by Faculty Senator Representative Lynn Rumfelt**

**Committee Members Present:**

James Awbrey  
Terry Betkowski  
Cindy Casebeer  
Penny Cliff  
Erik McCarthy  
Annette Jackson  
Jeffery Knighton  
Nikita Patterson  
Beth Pye  
Lynn Rumfelt  
Brian Webb

**Committee Members Absent:**

Cortney Grubbs  
Peter Higgins

**Quorum met? Yes**

**Approval of Minutes from Previous Committee meeting**

No previous minutes were read and approved

**Unfinished Business**

None

**New Business**

1. Report given by Provost and VPAA Knighton on AY 2016-2017 committee work
2. Report given by Previous Chair of Academic Assessment Lynn Rumfelt on AY 2015-2016 work
3. Elected Committee Chair: Brian Webb
4. Elected Committee Recorder: Cindy Casebeer
5. Terry Betkowski moved new Comprehensive Review Program template from USG Board of Regents effective May 2016 be reviewed by members present in current committee who were members in AY 2015-2016 prior to Assessment Committee's next meeting. Motion adopted.

CPR Template and Handbook Review Subcommittee: James Awbrey, Cindy Casebeer, Annette Jackson, Beth Pye, Lynn Rumfelt, Brian Webb.

6. Brian Webb moved Subcommittees be formed for CPR on BA English programs which includes BA English with Secondary Teacher Certification, and BA English: Communication Track, and BA History programs which includes BA History with Teacher Certification. Motion adopted.

BA English Programs Subcommittee: Courtney Grubbs (English), Erik McCarthy (English), Cindy Casebeer (Education), James Awbrey (Sociology), Annette Jackson (Nursing).

BA History Programs Subcommittee: Penny Cliff (History), Brian Webb (Political Science), Nikita Patterson (Math and Math Education), Beth Pye (Library Science), Lynn Rumfelt (Biology).

Meeting adjourned 4:20 PM

Minutes recorded by Lynn Rumfelt