

GORDON STATE COLLEGE
Academic Policy Committee
Approved Minutes
September 8, 2014

- I. **Members Present:** Ms. Janet Barras, Ms. Teresa Betkowski, Dr. Don Butts, Dr. Chad Davies (Faculty Senate Representative), Dr. Christy Flatt, Dr. Jeff Knighton, Dr. Mike Mahan, Dr. Anne Purvis, Ms. Brenda Rutherford, Mr. Melvin Seale, Ms. Gwen Sharpe, Dr. Margaret Venable, Dr. Nolan McMurray, Dr. Ed Whitelock
Members Absent: Dr. Darren Broome, Dr. Henry Gore, Dr. Theresa Stanley, Dr. Tom Aiello, Dr. Mustapha Durojaiye, Dr. Barry Kicklighter
Others Present: Dr. Marc Muneal
- II. The meeting was called to order by Chad Davies, Faculty Senate Representative, at 3:03 pm.
- III. **Introductions:** Dr. Davies introduced himself and spoke about the Committee and the charge of the committee. Other members introduced themselves.
- IV. **Election of Chair and Secretary:** Dr. Chad Davies was nominated and approved by affirmation as Chair of the Committee. Dr. Anne Purvis was nominated and approved by affirmation as Recorder.
- V. **Approval of Minutes:** There were no minutes for approval.
- VI. **Proposals from School of Education:** Dr. Mahan discussed development of the Middle Grades Education Baccalaureate degree. The formal proposal will be sent to the Board of Regents (BOR) by the end of September. Dr. Mahan is seeking APC support for the development of the new degree. The general requirements for the degree were provided by Dr. Mahan. A motion was made, seconded, and unanimously approved by the members that the development of the Baccalaureate degree in Middle Grades Education proceed through the approval process at the BOR. Syllabi for the specific courses associated with degree will be considered by the committee as they are further developed.
- VII. **Proposals for Health Services and Informatics Administration:** A proposal was submitted by Mr. Seale, Coordinator for HSIA, to reinstitute HSIA 3400, Health Data Classification I. HSIA 3400 was removed from the program last year because the expectation was that ICD-9 would be replaced by ICD-10-CM, so the course would no longer be appropriate. Another course was developed to cover the change to ICD-10-CM. The move to ICD-10-CM was postponed indefinitely; consequently, ICD-9-CM needs to continue to be taught and will be included on the certification exams. The reinstitution of this course is needed to satisfy the accreditation standards. Three of the nine designated hours for electives will be used for this course. After discussion, a motion was made and seconded to approve the proposal. The motion was unanimously approved by the members present.
A second proposal from HSIA was for the three more hours of the electives be moved to the HSIA 4190 Internship and Seminar course. Last Spring, the hours for the practicum was decreased to 45 hours based on the recommendations of the

Coordinator at that time. This change does not provide students with enough time to adequately complete their internship or present their final project to the practicum site. The suggestion is to increase the course hours for HSIA 4190 to 6, using 2 class hours each week and 12 practicum hours (total of 170 hours) per week. This would utilize a 3 hours/1 course hour practicum. After discussion, a motion was made and seconded to approve this proposal. The motion was approved unanimously by the members present.

Dr. Davies requested that when future proposals are sent to APC that any changes that have been approved by APC and implemented be included and that the updated program be sent in its entirety. That would make it easier to make a decision about new proposals, particularly in a program that submitted several changes in AY 2013-2014.

- VIII. **Proposals from Department of Humanities:** A proposal was made by Dr. Davies and approved by the committee to link the two proposals, ENGL 2910 and ENGL 2920. Dr. Whitelock and Dr. Muneal discussed the impetus for these proposals. The discussion around the proposals centered on where they would fit in the core curriculum. The suggestion to include them in Area B was not accepted. This change would have to go through the Council on General Education, and it would not be approved for an Area B course. A decision was made for Dr. Whitelock and Dr. Muneal to come back with suggestions about programs where these courses might fit into Area F requirements. The proposals were tabled.
- IX. Meeting adjourned at 3:50 pm by Dr. Davies. Next meeting: To be announced.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Anne Purvis". The signature is fluid and cursive, with the first name "Anne" being more prominent than the last name "Purvis".

Anne Purvis, APC Recorder