

GORDON STATE COLLEGE
Academic Policy Committee
Approved Minutes
February 2, 2015

Members Present: Ms. Janet Barras, Dr. Darren Broome, Dr. Don Butts, Dr. Chad Davies (Chair), Dr. Christy Flatt, Dr. Henry Gore, Dr. Jeff Knighton, Dr. Mike Mahan, Dr. Anne Purvis, Ms. Brenda Rutherford, Mr. Melvin Seale, and Ms. Gwen Sharpe

Members Absent: Dr. Theresa Stanley, Dr. Margaret Venable, Andrew Odegaard (Student representative)

Others Present: Ms. Teresa Betkowski, Dr. Mustapha Durojaiye, Dr. Barry Kicklighter, Dr. Nolan McMurray, Dr. Steve Raynie, Mr. Tim Vick, and Dr. Ed Whitelock

The meeting was called to order by Dr. Chad Davies, Chair, at 2:03 pm.

Approval of Minutes from 12/1/14: Minutes were approved as amended. Ms. Brenda Rutherford was not listed as present on the unapproved meeting minutes.

Old Business:

I. **Proposal to Alter Course Approval Forms:** The Forms to Alter an Existing Course and for Proposal of New Courses were altered to better reflect current routing requirements, add CIP codes for new courses, a statement indicating that a course being added to Areas A-E will require approval by the USG Council on General Education, and electronic signature blocks. The forms will go to IR and electronic signature blocks will be added. After some tweaking by committee members, these forms were passed.

II. **Approval of LS Approved Courses:** This proposal was associated with the heading changes to the Courses Approved for Students in Learning Support. The headings changed from Reading Only to ENGL 0989; Reading and Math to ENGL 0989 and MATH 0987, 0989, 0997, or 0999; Math Only to MATH 0987, 0989, 0997 or 0999; English Only to ENGL 0999; and English and Math to ENGL 0999 and MATH 0987, 0989, 0997 or 0999. The heading changes were unanimously approved.

New Business:

I. **Proposal to Create Forms for Proposal to Change Programs:** Forms were created to Alter a Baccalaureate program, to Eliminate an Existing Course, and to Alter Area F were presented. These will also have an electronic signature block added. This will make the proposals to eliminate a course and to alter Area F more formal than a memo to the committee. These forms were approved.

II. **Proposal from School of Liberal Arts and Sciences**

A. Proposals for the BS in Management and Administration:

- a. A motion was made and seconded to join the proposals to alter BUSA 3000, 3100, and 3200. The motion to join was unanimously approved. The proposals for 3000 and 3200 were to alter the prefix from BUSA to MGNT. For BUSA 3100, the proposal was to alter the prefix to MGNT 3100 and change to title to "Marketing Management: Principles of Marketing". A friendly amendment was made to alter the prefixes for these courses where they are listed in the catalog as pre- or co-requisites for HSIA and HUSV majors. This amendment was approved. The proposals were also approved.
 - b. Proposal for New Course: ECON 4400: This course, International Economics, will be one of the elective courses for BSMA majors. This course conforms to those offered in similar degree programs in management. This proposal was approved.
- B. Proposals for the Communications Track for the BA in English:
 - a. A motion was made and approved to join the proposals to alter COMM 3100, 3940, and 3950. The COMM 3100 proposal removed two elements from the prerequisites. The only concern mentioned was that the removal of COMM 1110 as a prerequisite was providing an upper level COMM class without previously having a lower level COMM class. The problem with keeping the COMM 1110 was shifting the requirements if students changed their majors to English or Management. A friendly amendment was made to consider this course as applicable to the Professional Communication Track of the English BA, Human Services, and other applicable baccalaureate programs. The amendment passed. For both 3940 and 3950, the alteration was to remove completion of a 2000 level English course as a prerequisite. The alterations to COMM 3100, 3940, and 3950 were approved.
 - b. Proposal for New Course: COMM 3930, Public Relations: This proposal was approved.
- C. Proposals for the BS in Human Services
 - a. Proposal to Alter Area F: Human Services: Dr. Kicklighter presented a memorandum for change in the Area F requirements for Human Services. This change would provide more electives in Area F so that the students could take courses more in line with their career aspirations. It would open up the electives in this program. Proposal approved.

- b. Proposal to alter HUSV 3001 prerequisites. In this proposal, the student could take MATH 2101 or MGNT 3341, Managerial Statistics, as prerequisites. Proposal approved.
- c. Proposal to alter HUSV 3020: SOCI was removed from the prerequisites for this course. Proposal approved.

D. Proposals for Music Program

- a. The Proposal of New Course: MUSC 2510 and 2511 were joined by a motion and unanimous vote. Dr. Whitelock presented the need for these new courses to entice students to the music program, as well as to better prepare the students for transferring to a Baccalaureate program. There was much discussion about this proposal, particularly concerning the issue that these courses will not fit in the core curriculum or under Area F for the Music majors. These courses would be fall through courses for the AA in Music degree. These courses provide a way to incorporate technology into the program, which is usually required at BA programs so that our students who transfer are not program ready. Discussion revolved around the issue of these courses being fall through courses at Gordon and if they could fit anywhere if the student changed majors and the issue that comparable courses could be at the 2000 or 3000 level at the transfer institutions so the student may still need to take the higher level courses. The proposals were passed with one dissenting vote.

E. Proposals for Instructional Technology:

- a. Proposal to Alter ITEC 2215: The existing prerequisites were removed and students in Learning Support Math or the co-requisite pair ENGL 0999/ENGL 1101 will be allowed to enroll in the course. Proposal approved.
- b. Proposal for New Course: ITEC 2220, Web Design and Development. This will be a robust web development course where the student will learn to build and design webpages. It is a foundational course to prepare the associate degree graduates to easily transfer to IT baccalaureate programs. A friendly amendment was made add CSCI 1101 to the prerequisite list so that BUSA 2101 or CSCI 1101 would be applicable. The friendly amendment was approved. The course was also approved.

F. Proposal to Alter PSYC 2101: Students enrolled in any Learning Support MATH or the co-requisite pair ENGL 0999/ENGL 1101 can take this course. Discussion

centered around the rationale, which was thought to be incorrect. A friendly amendment was made that the rationale be changed to: "Completion or exemption from Foundations-level English (ENGL 0989) is sufficient foundation for success in the course." The friendly amendment was approved. The proposal was approved.

III. Proposal to Create New Program: College ACCESS Institute: Dr. Raynie presented information about this institute. This program was provided on a pilot basis summer and fall of 2014. Dr. Raynie discussed the success of the program. Concerns involved that there was not sufficient data to provide proof of subsequent success in college courses and that the program may lower RPG, and that the program seems to increase the time in learning support courses. After much discussion, the program was approved with one dissenting vote.

IV. Informational Item: Ms. Sharpe brought to the committee's attention that on the Transforming Remediation: Charting the Course document "Students will no longer be required to withdraw from unrelated collegiate courses when they withdraw from Learning Support courses." This is USG policy.

V. Discussion about having another meeting before the deadline for submitting changes to the College Catalog ensued. The next meeting was set for Feb. 25 at 2:00 for only items that need to be included in the new catalog. The deadline for proposal submission to Dr. Davies is Feb. 18.

Adjournment: Meeting adjourned at 3:37.

Next Meeting: Feb. 25 at 2:00, room to be announced.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Anne Purvis". The signature is fluid and cursive, with a large initial "A" and a stylized "P".

Anne Purvis, APC Recorder