

CLASSROOM VISITATION APPRAISAL

Name:

Semester:

Course and Time:

Location:

Rating Scale 1 to 5, (0) Not applicable, and Yes/No

Please mark/circle the number of item which corresponds to your evaluation of the faculty member.

NEEDS					
OUTSTANDING	EXCELLENT	GOOD	IMPROVEMENT	UNSATISFACTORY	N/A
5	4	3	2	1	0

- How well was the class presentation planned and organized? 5____ 4____ 3____ 2____ 1____ 0____
- Were important ideas clearly explained? 5____ 4____ 3____ 2____ 1____ 0____
- How would you judge the professor's mastery of the course content? 5____ 4____ 3____ 2____ 1____ 0____
- Was class time well used? 5____ 4____ 3____ 2____ 1____ 0____
- Did the professor encourage critical thinking and analysis? 5____ 4____ 3____ 2____ 1____ 0____
- Do you believe the professor encouraged relevant student involvement in the class? 5____ 4____ 3____ 2____ 1____ 0____
- How did the professor react to student viewpoints differing from his or her own? 5____ 4____ 3____ 2____ 1____ 0____
- How would you describe the attitude of students in the class toward the professor? 5____ 4____ 3____ 2____ 1____ 0____
- Do you believe that your visitation was at a time when you were able to judge fairly the nature and tenor of the teaching-learning process? Yes____ No____
- Considering the previous items, how would you rate this teacher? 5____ 4____ 3____ 2____ 1____ 0____
- Did the syllabus clarify the objectives of the course? Yes____ No____

12. Did teacher provide preliminary information before the visitation? Yes__ No__

13. Did you have a follow-up conference? Date_____

Appraiser's Comments:

Thank you for inviting me to your class. I enjoyed learning about Congress, its goals, problems, solutions, parties, committees, and the legislative process. I appreciate your rapport with students, and the effort you make to encourage student engagement.

A few specific observations I made:

- Attendance was at or near 100% which is always a good sign at this stage in the semester.
- You engaged students almost immediately upon entering class and had a good question and answer session regarding the separation clause prior to the start of class.
- You provided a short recap of your previous lecture and afforded students the opportunity to seek clarification of anything from that lecture.
- Your teaching style of is animated and you moved from the whiteboard to the podium to effectively use both written notes on the board as well as the Senate.gov website on the screen.
- Good use of analogies throughout the lecture helped students understand some difficult to grasp concepts.

Some things you might wish to consider:

- Admittedly, I'm at a disadvantage because I only attended one class session. But since many of the students seemed interested in the mechanics of how the Congress operates a role playing exercise might be something you could explore that would allow the students to experience what you talked about.
- I believe you did a great job of putting life into what could be a rather dry subject matter in the hands of another instructor.

Thanks again for letting me visit your class. I enjoyed it very much.

Appraiser's Signature_____ Date_____

Instructor's Comments:

Instructor's Signature_____ Date_____